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## **RIBA LKE OZOLINS STUDENTSHIP 2024**

Guidance notes and terms of grant for applicants

### **Background**

The RIBA LKE Ozolins Studentship is awarded to an individual who wishes to pursue a Doctor of Philosophy degree (PhD) in the field of Architecture.

The studentship is funded by the LKE Ozolins Fund, created from a bequest to the RIBA from Mrs Hoda Ozolins in memory of her late husband, Latvian architect and lecturer Laimons Knud Eugen Ozolins, which also finances an annual lecture.

### **Eligibility**

Applicants must be pursuing, or have been offered a place to pursue, a PhD degree in a UK higher education institution that offers undergraduate professional qualifications in Architecture validated by the RIBA (RIBA Part 1, 2, or 3). In this instance, the delivery of research training is more important than the subject to be studied, so the applicant should show why they want to pursue this topic and its long-term beneficial impact to Architecture and to society.

The studentship will be worth £19,237 for a student registered on a course outside London and £21,237 for a student registered on a course in London for each year of the duration of study, subject to satisfactory completion of each year to a maximum of three years. Please note that the studentship does not provide a separate award to cover course fees.

### **Assessment and selection**

Applications are assessed by the RIBA Research Development Group (RDG). The RDG oversees the RIBA's funding schemes that support postgraduate research conducted by individuals in academia or in practice.

In the case of two equally good applications, preference will be given to applicants who are RIBA members.

### **Application Form Guidance Notes**

To apply for this scholarship, you will need to submit an online application via the Good Grants application platform: <https://riba.grantplatform.com>

You must complete all required sections of the online application form, which has been designed to ensure the assessment panel have all necessary and relevant information to assess the applications.

## Supporting documents

You are required to upload the following supporting documents in the online application form:

Items 1 and 4 are required documentation and either items 2 or 3 should be provided depending on which is applicable to you. Documents must be uploaded as either PDF or .doc files.

1. A reference for the applicant. This could be from the applicant's tutor or, where applicable, from their most recent work placement supervisor, indicating their support for the applicant.
2. A copy invoice from the applicant's academic institution confirming the amount of fees requested for the academic year in which funding is being sought.
3. For those not yet on a course, a letter confirming their offer of a place.
4. Full CV listing the applicant's education, training and career history to date, any publications or other research undertaken, and participation in conferences and seminars.

## Terms of the grant

1. The degree should be completed within three years of 1 September 2024.
2. Recipients of the scholarship and supervisors should submit two separate brief reports after a period of twelve months indicating progress to date and the approximate date of completion.
3. The payment of the annual instalment of the scholarship is not automatic and requests for payment should be sent to the RIBA Education Department, alongside document from the University proving that the student is enrolled in the degree.
4. The recipient of the scholarship must send to the RIBA a document proving payment of fees to the Institution where they are enrolled. Failure to do so will preclude the student from receiving further annual instalments.
5. If for any reason it becomes clear that the research will take more than three years to complete, the recipient must inform the RIBA immediately indicating a revised completion date.
6. The final report should be presented to the RIBA in readable and publishable form. The RIBA attaches a high priority to disseminating research findings (within the limited resources available). The costs of administering the scholarship process are high and are met from members' subscriptions. Therefore, if one of the very few schemes for financing specifically architectural research is to continue, it is necessary for the scheme to be seen to produce high quality work. All final reports are catalogued and held in the RIBA Library. A copy of the finished work (professionally bound and printed) and one electronic copy (MSWord for Windows or Adobe PDF), should be submitted.
7. The RIBA reserves the right to publicise the research work and to disseminate the findings in any way it believes to be appropriate, and will use the *RIBA Journal* wherever possible. A synopsis note describing the scope of the research, and particularly its findings, in not more than 500 words, should accompany the completed work. It may be incorporated also in the research paper as a foreword.
8. The final report, and any subsequent publications based on the research work, should acknowledge the receipt of a RIBA LKE Ozolins Studentship.

### **Copyright and Intellectual Property**

The RIBA does not hold any claim to the intellectual property rights and publication rights of the project developed by the recipient(s) of the RIBA LKE Ozolins Studentship save for RIBA's pre-existing intellectual property rights. The recipient(s) shall retain all rights, title and interest in their project including related intellectual property rights.

By submitting a final report with research findings made possible through the funding provided by the grant, the recipient(s) agree(s) to grant the RIBA a perpetual irrevocable licence to display and publish said report across all media including without limitation in print and digital platforms for public use as part of its Collections and for all purposes in relation to the RIBA Research Fund and associated non-commercial purposes.

By submitting a final report for the RIBA Research Fund, the recipient(s) confirm(s) that the report and all information submitted and/or distributed in support of it will not infringe the intellectual property or any other rights anywhere in the world of any third party and the recipient(s) shall indemnify the RIBA for any losses, damages, costs and expenses incurred or awarded directly resulting arising out of any third-party claim. The recipient(s) recognise(s) that it is their sole responsibility to ensure that text or images submitted as part of their final report do not breach the intellectual property rights of any third party. The recipient(s) must have the permission of the copyright owner for text or images included in the report prior to submitting it. Where the recipient(s) is/are not the copyright owner(s) of text or images forming part of their final report, the recipient(s) must also ensure that they give due accreditation in the captions, endnotes or footnotes of the report.

### **Application process and deadline**

Applications must be submitted via <https://riba.grantplatform.com> by the deadline of **15:00 (BST) Friday 31 May 2024**. **You will NOT be able to submit an application after this time.** You will receive an automatic email notification upon submission of your application.

Following the deadline, the application process will follow the timetable below:

Processing/assessment of applications	Throughout June 2024
Recipients notified:	July 2024

### **Confidentiality**

All information provided in the applications will be treated in the strictest confidence, in line with the RIBA Privacy Policy: [architecture.com/about/privacy-policy](https://architecture.com/about/privacy-policy)

### **Contact**

If you have any issues with the online application system, or any questions about your application, please email [research.funding@riba.org](mailto:research.funding@riba.org). Please note, this email address is monitored Monday-Friday, 09:00-17:00 (BST).