

Notice of Elections for the RIBA Surrey (East and West) Branch

Notice is given that the following elections for the RIBA Surrey (East and West) Branch will take place as set out below:

Student Rep x 1

Any current student member on the electoral register in the area covered by the Branch shall be eligible for election as Student Rep. Successful candidates will serve a two-year term of office.

Branch Committee x 3

Any current member on the electoral register in the area covered by the Branch shall be eligible for election to the Branch Committee. Successful candidates will serve a two-year term of office.

The qualifying date to participate in this election was Thursday, 6 February 2025.

Nominations

Candidates can nominate themselves by submitting nomination papers using this [link](#) by the deadline published in this notice.

The elements required to complete your nomination form are in the Branch, Chapter and Regional Elections Guidance Notes on www.architecture.com/elections.

Nominations will open at 09.00 on Thursday, 6 February 2025 and close at 16.00 on Thursday, 6 February 2025. By that time, completed nominations must be received by the Returning Officer through the online nominations form as set out in the Guidance Notes.

We encourage you to submit your nomination form well before the deadline, as late or incomplete nominations cannot be accepted.

Timetable for Elections

In elections where there are more candidates than available positions, ballots will be held to the following timetable:

Voting opens - Wednesday, 26 February 2025.

Voting closes - Thursday, 6 February 2025.

The RIBA Elections Officer will be the Returning Officer.

Online elections

The RIBA has a commitment to sustainability and using resources effectively and efficiently. In line with this, the entire election process will be conducted online. Nominations can only be made electronically - through the RIBA elections portal. **Please note that nominations by post are not possible in these elections.**

Whether as a candidate or elector, participation in the elections will only be possible if a member has a registered email address with the RIBA.

- Members who wish to participate in the elections and have not yet registered an email address with the RIBA are therefore asked to do so no later than **Thursday, 6 February 2025**.
- Members who have recently changed their email address are asked to update their information no later than **Thursday, 6 February 2025**.

This can be done either by accessing the member portal at - www.architecture.com/login or by contacting the RIBA at membership.services@riba.org, tel: 0207 307 3800.

Further information about this and other RIBA elections can be found at www.architecture.com/elections

The Returning Officer