

3/F1 DESIGN CHANGE NOTICE AND RECORD

Job no:	Job title:
Design change notice and record	
Attention:	Date:
Issued by:	Reference:
Report no:	Total pages:
Originator of the request:	
Date:	
General description:	
Implement or evaluate:	
Further evaluation required:	
Reason (check if applies) <input type="checkbox"/> Client request <input type="checkbox"/> Aesthetic improvement <input type="checkbox"/> Design coordination <input type="checkbox"/> Cost reduction <input type="checkbox"/> Statutory requirement	<input type="checkbox"/> Improved functionality <input type="checkbox"/> Improved constructability <input type="checkbox"/> Operational improvement <input type="checkbox"/> Improved maintenance <input type="checkbox"/> Site constraints
Estimated impact	
Delay to design Discussed at point of instruction: <input type="checkbox"/> Yes <input type="checkbox"/> No	Design cost Discussed at point of instruction: <input type="checkbox"/> Yes <input type="checkbox"/> No
Delay to construction Discussed at point of instruction: <input type="checkbox"/> Yes <input type="checkbox"/> No	Construction cost Discussed at point of instruction: <input type="checkbox"/> Yes <input type="checkbox"/> No
Delay to overall programme Discussed at point of instruction: <input type="checkbox"/> Yes <input type="checkbox"/> No	Third party cost Discussed at point of instruction: <input type="checkbox"/> Yes <input type="checkbox"/> No
Circulation:	