

5/F6 RECORD FORM FOR SITE DELAYS OBSERVED

Job no:

Job title:

Record of site delays observed

Date	Delay	Item	Reason	Observed by
7.1.19	1 week	Site clearance	Plant hire equipment late	C of W
17.1.19	1 week	Weather	Heavy snow	C of W
25.2.19	3 days	Foundations	Excavations waterlogged	C of W
10.4.19	2 days	Steelworks	Erectors arrived	H R J
			Problem with crane jib	
			Left site	

1. Record observations in sequence of work element/location, conditions or situation and note the source of information where relevant.
2. Liaise closely with clerk of works and consultants.
3. Check against and coordinate with your site inspection reports.