



Summer 2024 at
66 Portland Place
The home of RIBA

Welcome to 66 Portland Place

Press play on summer



Located between the buzz of Oxford Circus and the tranquillity of Regent's Park, we're in the heart of Marylebone, with great transport links on our doorstep. Home of registered charity the Royal Institute of British Architects, our home was designed to encourage talking, meeting and socialising and nearly 100 years on we maintain these practises at the heart of our purpose.

Flooded with natural light and architectural artwork throughout, it really is the best of British architecture.

That's why we believe there's nowhere better to celebrate summer with friends, colleagues and clients! As a charity, all profits are reinvested, supporting our vision of making the future a better place for all.

RIBA architects are the original design thinkers, solving problems today that affect human lives tomorrow.

Better events are built at 66 Portland Place

RIBA AT 66 PORTLAND PLACE
VENUES

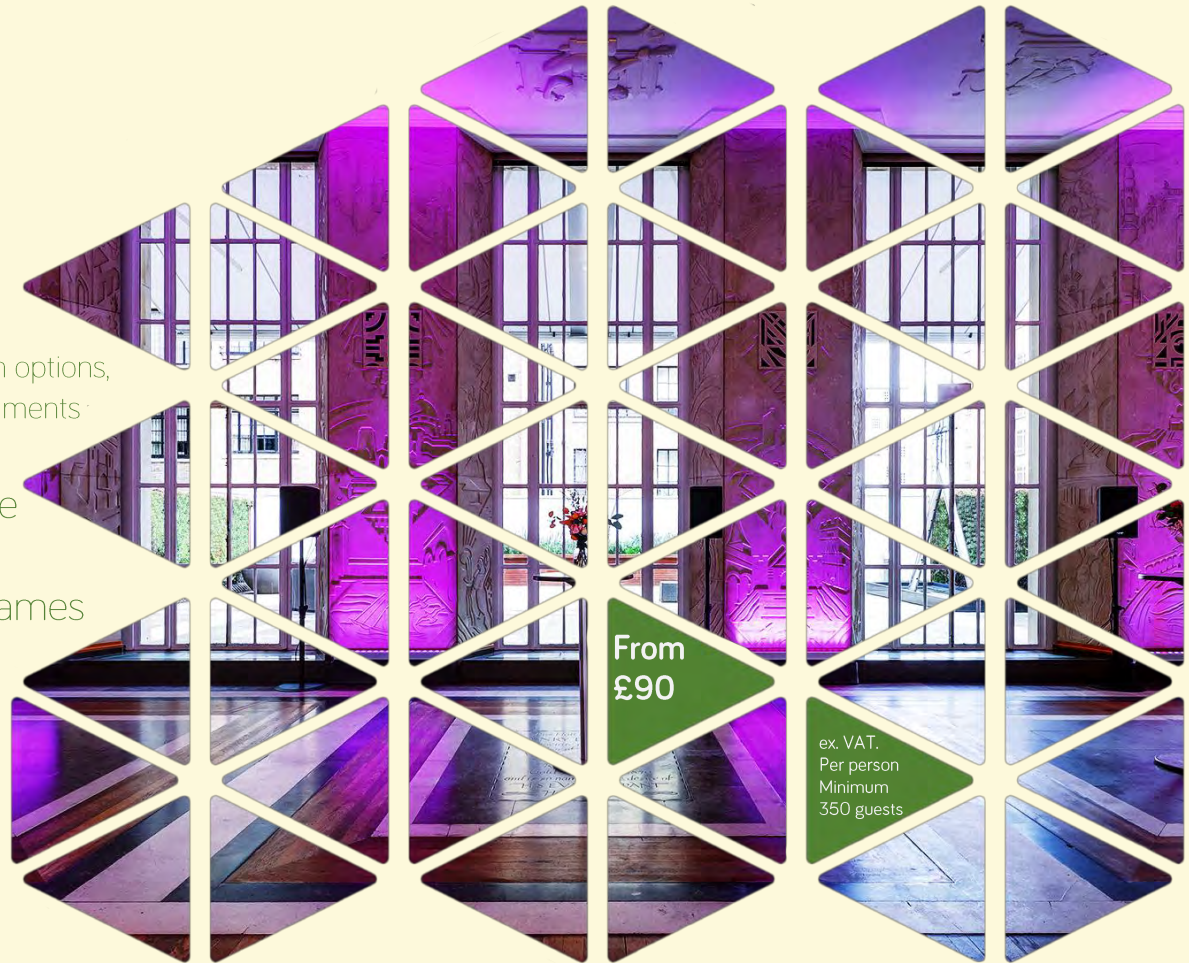


Summer 2024 at
66 Portland Place
The package

The Package

Your Summer Party Package includes everything you need

- ✦ The Florence Hall and Terrace
 - ✦ The space is yours 6–10pm
 - ✦ For 200+ guests, The RIBA Gallery and 1st floor landing is also included
- ✦ A cocktail on arrival
 - ▽ Alcohol-free options available
- ✦ The private barbeque
 - ✦ with four hot options including two vegan options, as well as a selection of salads and condiments
- ✦ Two interactive dessert stations
- ✦ One-hour unlimited bar with house wine, beer and soft drinks
- ✦ A selection of traditional garden games
- ✦ Your AV needs covered





Summer 2024 at 66 Portland Place The menu

Foodie heaven

Everything is included!

On arrival

Something to get the party started

- ✦ A cocktail on arrival

The main moment

Your guests will enjoy a full barbeque, all cooked on the Florence Terrace

- ✦ Burgers, vegan burgers, hot dogs, vegan hot dogs, a selection of yummy salads and all the condiments

A tipple to go with that

The bars are fully stocked with house wine, beers and soft drinks for an hour of your choice

And to finish

Get creative with our dessert stations!



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VENUES

The menu

Our chef team prepares everything in-house just for your party, making sure it's perfect.

From the grill

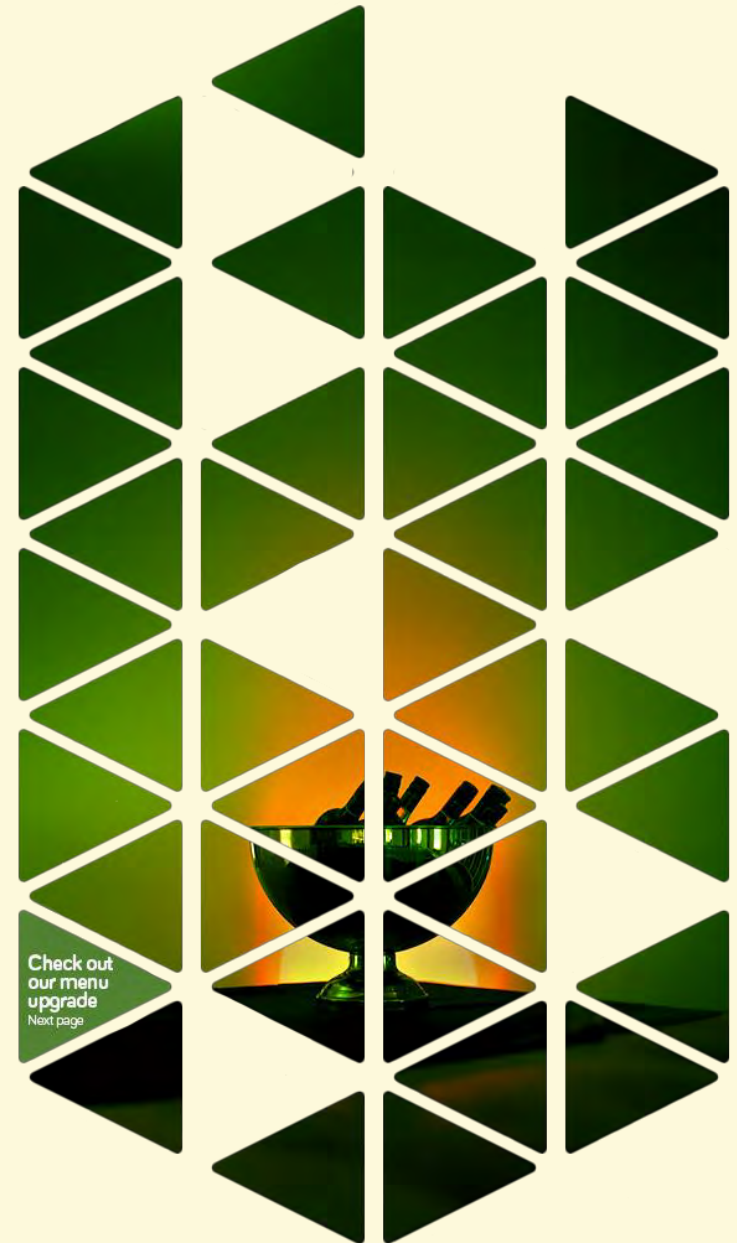
- 🍴 Beef burger
- 🍴 Cumberland sausage hot dog
- 🍴 Symplicity plant-based burger
- 🍴 Symplicity plant-based hot dog

To go with that

- 🍴 New potato salad, with dill and lemon
- 🍴 Spring vegetable coleslaw
- 🍴 Charred broccoli, quinoa, rash & herbs

And to finish

- 🍴 Eton mess station
 - 🍴 A variety of meringues, curds, creams, fruit, coulis and crispies to make it your own
- 🍴 Premium Ice cream
 - 🍴 A selection of ice creams from Hackney Gelato



The premium menu

Upgrade to our premium menu
to wow your guests even more!

From the grill

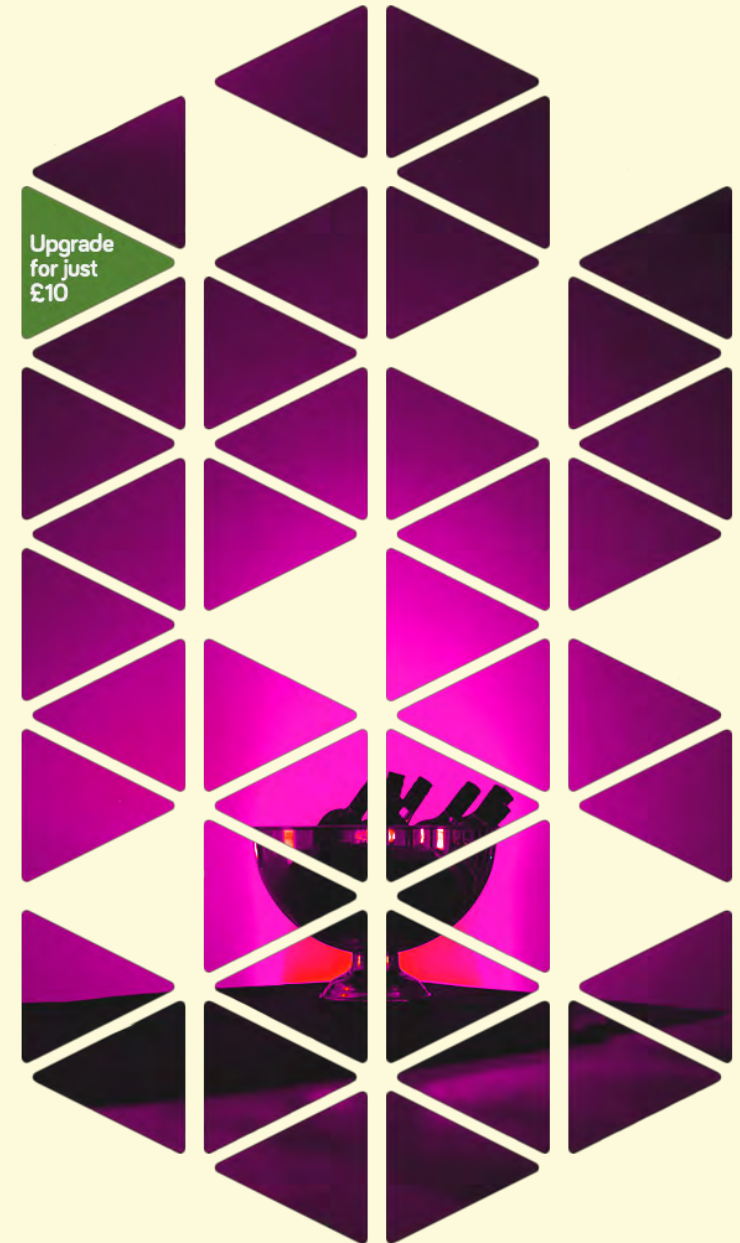
- 🍴 HG Walter Premium Native Breed beef burger
- 🍴 Cobble Lane Frankfurter hot dog
- 🍴 Symplicity plant-based burger
- 🍴 Symplicity plant-based hot dog

To go with that

- 🍴 Roasted sweet potato, edamame, grilled pepper, toasted seeds
- 🍴 Shaved fennel, orange, dill, pomegranate, dukkha
- 🍴 Grilled courgette, British halloumi, lentil, rocket, pumpkin seeds

And to finish

- 🍴 Eton mess station
 - 🍴 A variety of meringues, curds, creams, fruit, coulis and crispies to make it your own
- 🍴 Premium Ice cream
 - 🍴 A selection of ice creams from Hackney Gelato
- 🍴 Homemade brownies
 - 🍴 Our very best premium homemade brownies – combine with the Hackney Gelato to make it seriously delicious!





Summer 2024 at
66 Portland Place
The space

Florence Hall

**An impressive space, bathed in history.
The perfect place to relax, socialise
and enjoy the summer vibes.**

With its floor-to-ceiling windows, etched glass doors, and carved stone piers, the Florence Hall is guaranteed to impress.

This flexible space can be customised for your needs.

Want a few tables for people to sit?

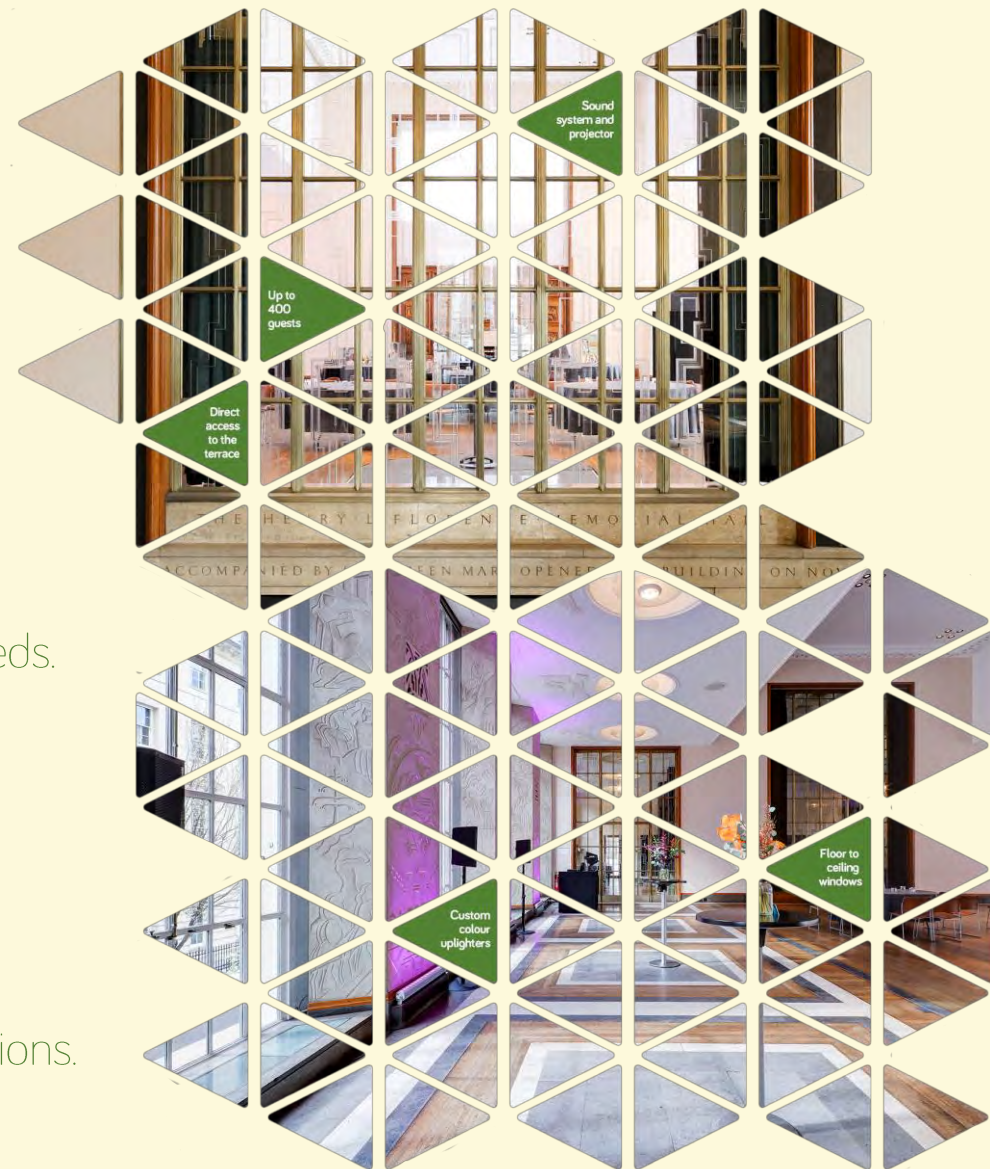
Want the games inside?

Want to play video content?

It's all included in your package.

There's even opportunities to brand the space.

Your event manager can walk you through the options.



Florence Hall Terrace

It can't be a summer party without some fresh air.

The Florence Hall Terrace hosts your barbeque, as well as one of the bars, so all your guest's needs are covered.

A selection of family fun garden games are also included, so there's lots to keep everyone entertained and partying the night away.

With easy direct access from the Florence Hall, your guests can flow seamlessly from inside to out throughout the party.

Please note that due to being in a residential area, our terrace closes at 9pm with guests invited inside to enjoy the rest of the party.



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VENUES

The RIBA Gallery

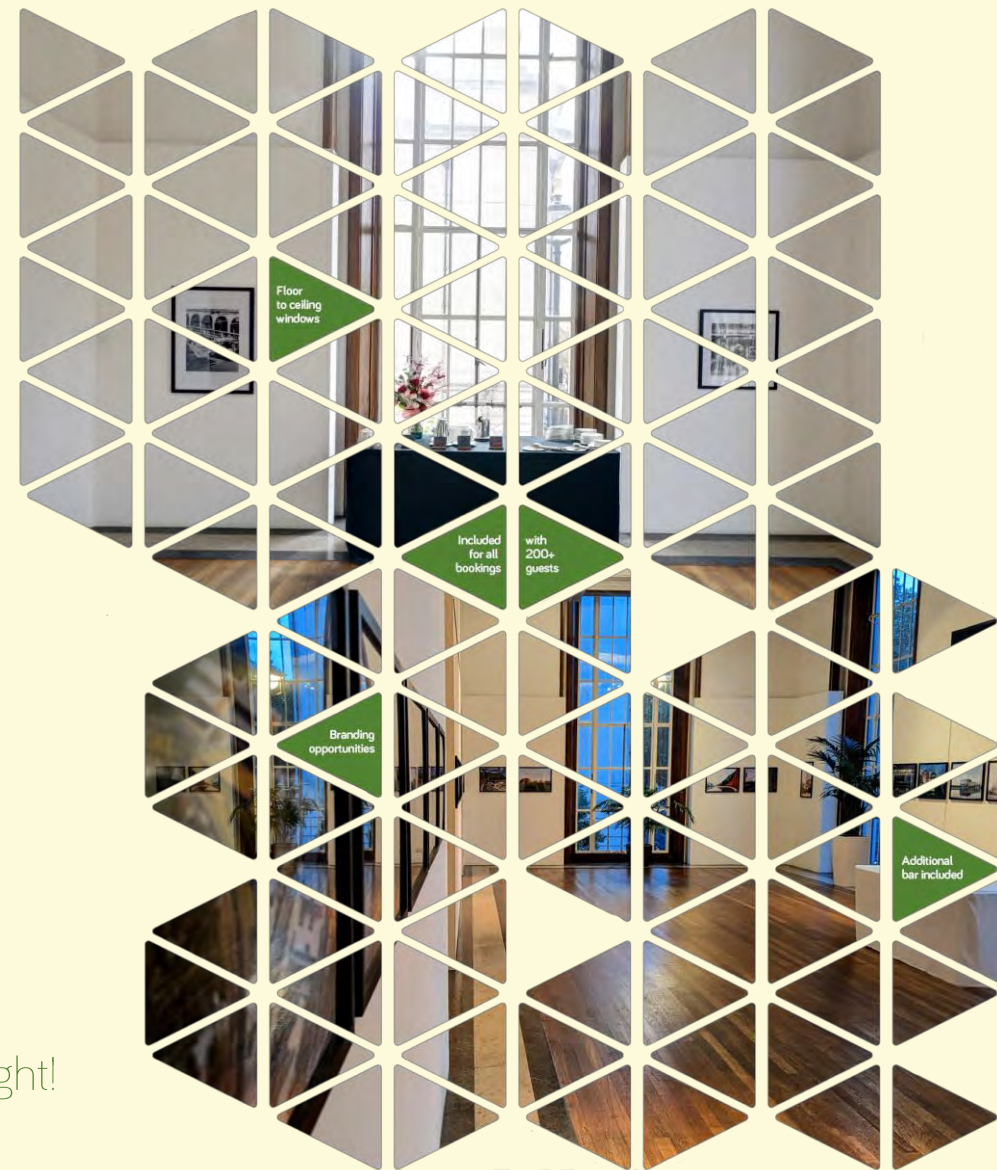
**Got more than 200 guests?
The RIBA Gallery and 1st floor landing
are included at no additional charge.**

The RIBA Gallery is a striking, contemporary space with floor to ceiling windows offering views of grand Portland Place.

With additional bars and casual seating, it's great for everything from a VIP area to chill-out space.

You can even brand on the walls to make it truly your own space.

You can also make use of the spacious 1st floor landing, giving more space for guests to relax and soak in the atmosphere. Or hire the grand piano and make it a truly Insta-ready night!



RIBA AT 66 PORTLAND PLACE
VENUES



Summer 2024 at
66 Portland Place
The AV

The AV

In short – everything you need is included in your Summer Party Package.

You'll have a dedicated AV technician throughout your party.

Background music is covered with a 10-point sound system in the Florence Hall, and we even offer custom colour uplighters to make the room pop.

Projector and screen in the Florence Hall is also included, so you can display videos, presentations or photos.

A microphone and lectern are also available for little speeches and thank you's.

Check out the next section for optional extras you can add-on to make it your own!





Summer 2024 at
66 Portland Place
Make it your own

RIBA AT 66 PORTLAND PLACE
VENUES

Make it your own

Party your own way with our extras

Upgrade the bar to include prosecco or spirits*
£7 per person

Add 4 chef's choice canapés on arrival*
£16.25 per person

Upgrade to our premium barbeque menu*
£10 per person

Add tea & coffee*
£4 per person

Keep the bar open*
Add a second hour: £15 per person
Add a third hire: £13 per person

A DJ to keep the party going
£600 (+£100 for Thu – Sat bookings)

Hire the Grand Piano on the 1st floor landing
£350, including piano tuning

Add a stage
£200

65" portable LED screen
£300

An additional handheld, lapel or headset microphone
£50

Looking for
a jazz band,
pianist or harpist?
We can help!

Prices exclusive of VAT

*upgrade must be purchased for all guests

RIBA AT 66 PORTLAND PLACE
VENUES

Accessibility at 66 Portland Place

Access to our main entrance on Portland Place is step-free. For the Florence Hall and RIBA Gallery, use of stairs or lifts are required.

Lifts service all levels of the building. Please note the lifts are not a standard size, with dimensions of 0.75m (width) x 0.90m (depth) x 2.15m (height).

If your wheelchair or mobility device is 75 cm or wider, or longer than 90cm, access may be limited. Please contact us if this is the case and we can help plan your visit.

Alternatively, you can borrow an attendant propelled wheelchair from us which fits in the lift. Please let us know in advance to reserve a wheelchair.



Accessibility at 66 Portland Place

Accessible bathrooms are located on the lower ground and sixth floors, which requires use of the stairs or lifts.

Gender neutral bathrooms are located on the fifth and sixth floors, which require use of the stairs or lifts.

To ensure the safety of all guests, we kindly request all organisers inform us ahead of time should anyone be attending with additional needs. We'll create a personal emergency evacuation plan (PEEP) for such individuals.

Our fire detection systems provide audio-only alarms. For D/deaf and hard of hearing guests, a PEEP will be provided.

[Find out more
about our
accessibility](#)



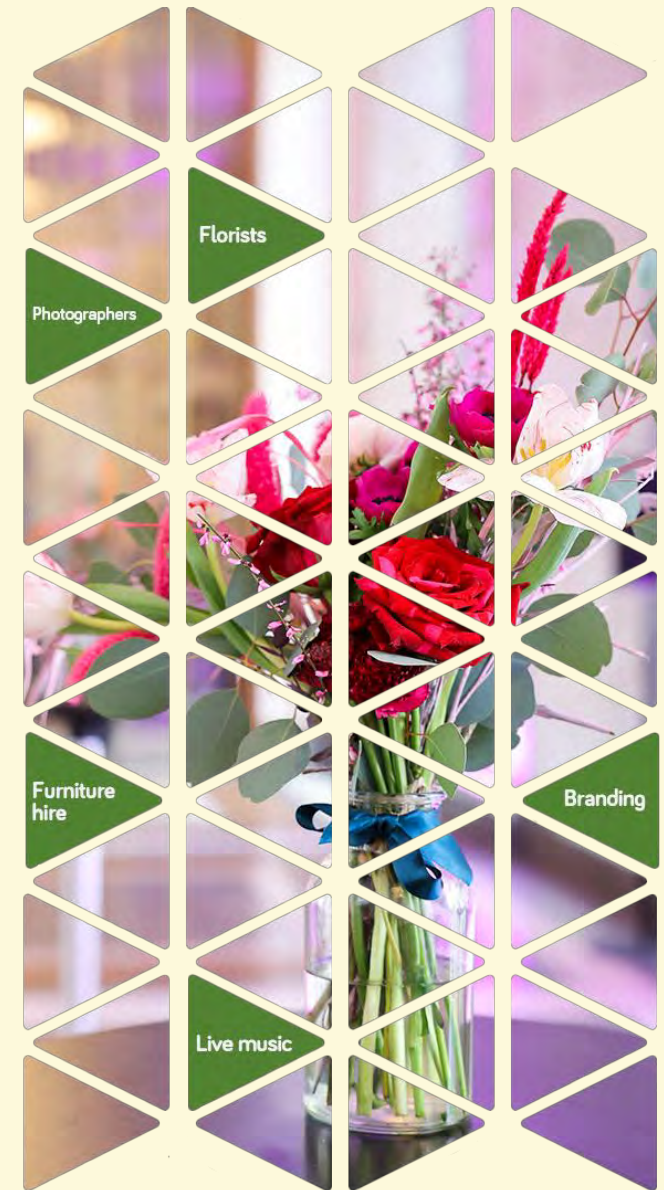
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A little something more?

Looking to add a little something more to make your party sparkle?

From creative florists, to furniture hire specialists, branding, photography, bands and more, we only work with the best of the best, and can recommend the right people to make it perfect.

Let your event manager know what you're interested in, and we'd be more than happy to introduce you.



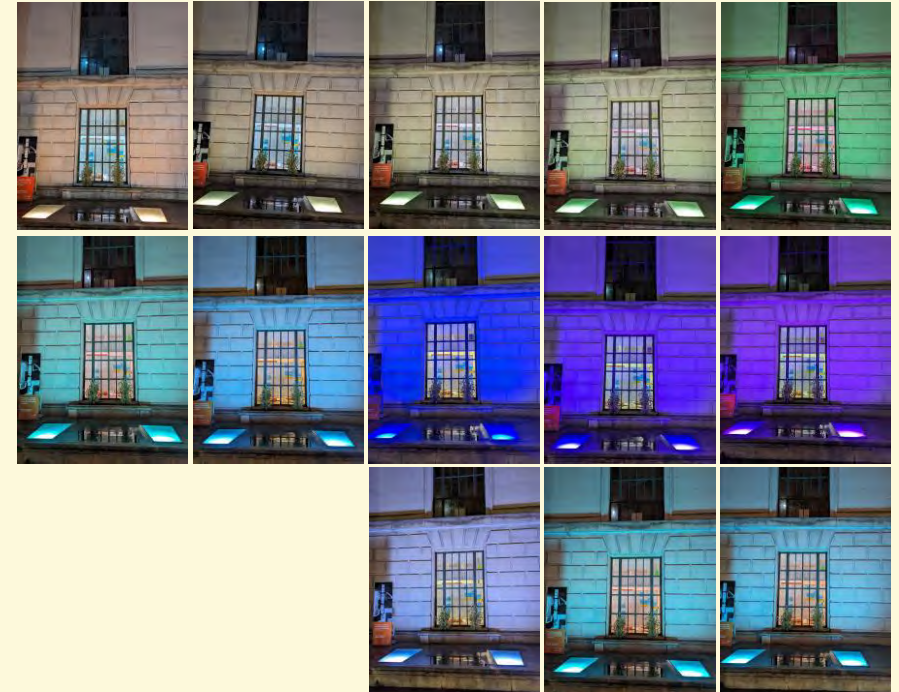
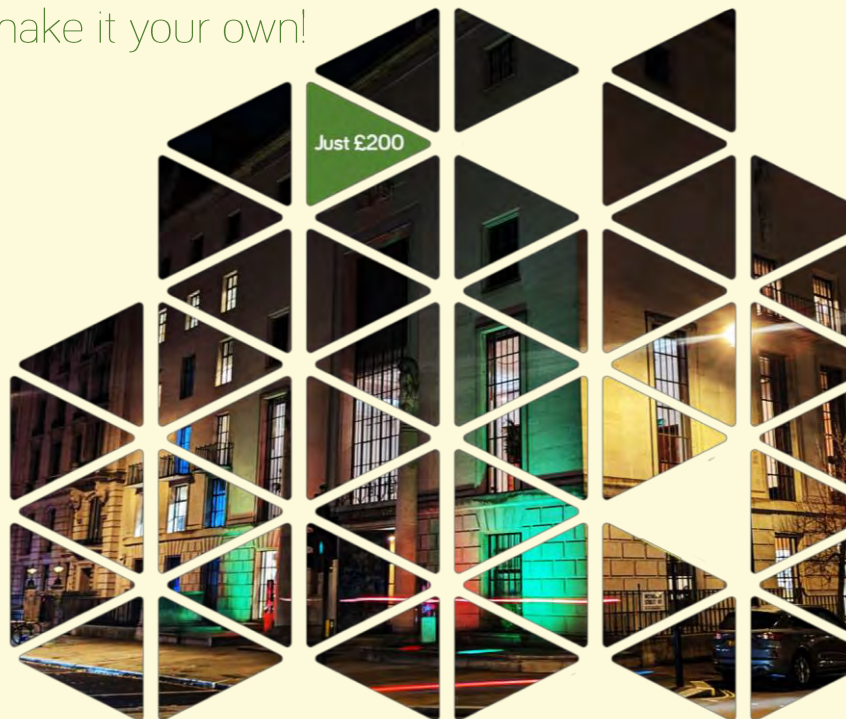
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Outdoor lighting at 66 Portland Place

Make a real impact with our outdoor lighting option

With four lightwells, and a choice of 13 colours, light up the building to make the entrance your own.

Pick one colour for a powerful impression, or get creative with different choices on each lightwell and make it your own!



Ready to hit play?

Ready to hit play and get the party started?

Let your account manager know, and we'll get your contract sorted.

We can make any amends or additions to fit your vision. We can also add extras up to 10 days before your event.

Get in touch today

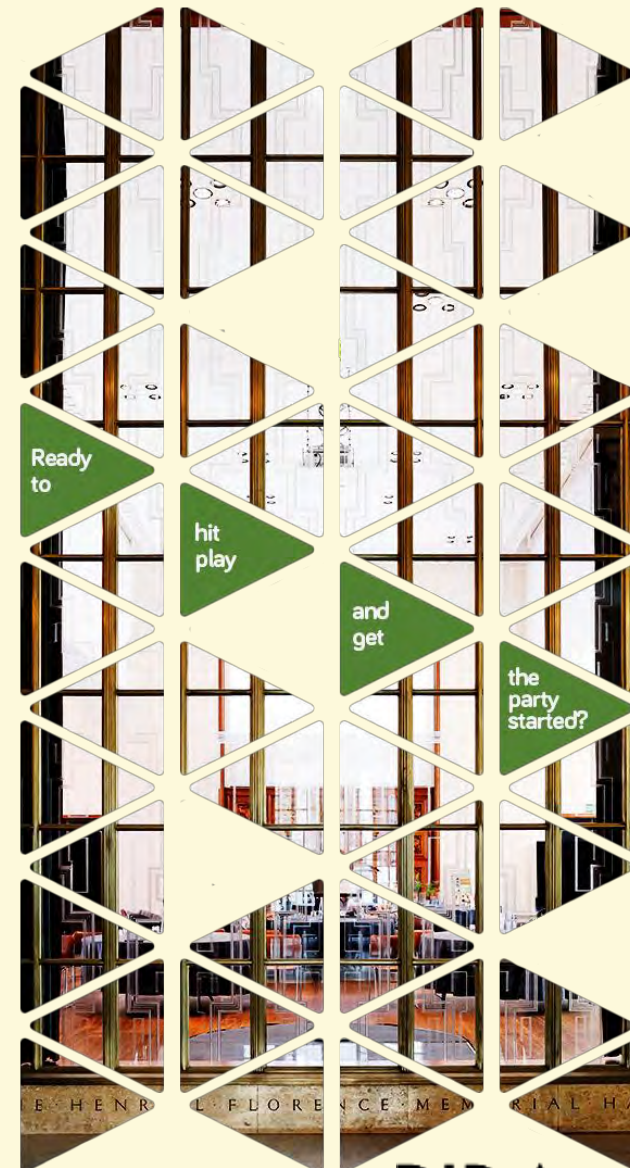
We also think seeing is believing – you are invited for a personal show round of 66 Portland Place to see the spaces and discuss your party.

We'd love to buy you a coffee, take you on a tour of the building, and realise your vision.

Value Added Tax & Tariffs

Please note, unless otherwise stated, prices quoted are exclusive of Value Added Tax (VAT).

[Send your enquiry now](#)



RIBA AT 66 PORTLAND PLACE
VENUES

Where's the party at?

66 Portland Place is very well connected by public transport, and in line with our sustainability goals, we recommend making use of public transport wherever possible.

The nearest train/Underground stations are:

- Regents Park (500m)
- Great Portland Street (500m)
- Oxford Circus (650m)
- Baker Street (965m)
- Bond Street (965m)*
- Euston (1300m)*
- Tottenham Court Road (1500m)*
- Marylebone (1500m)**
- King's Cross St. Pancras (2100m)*

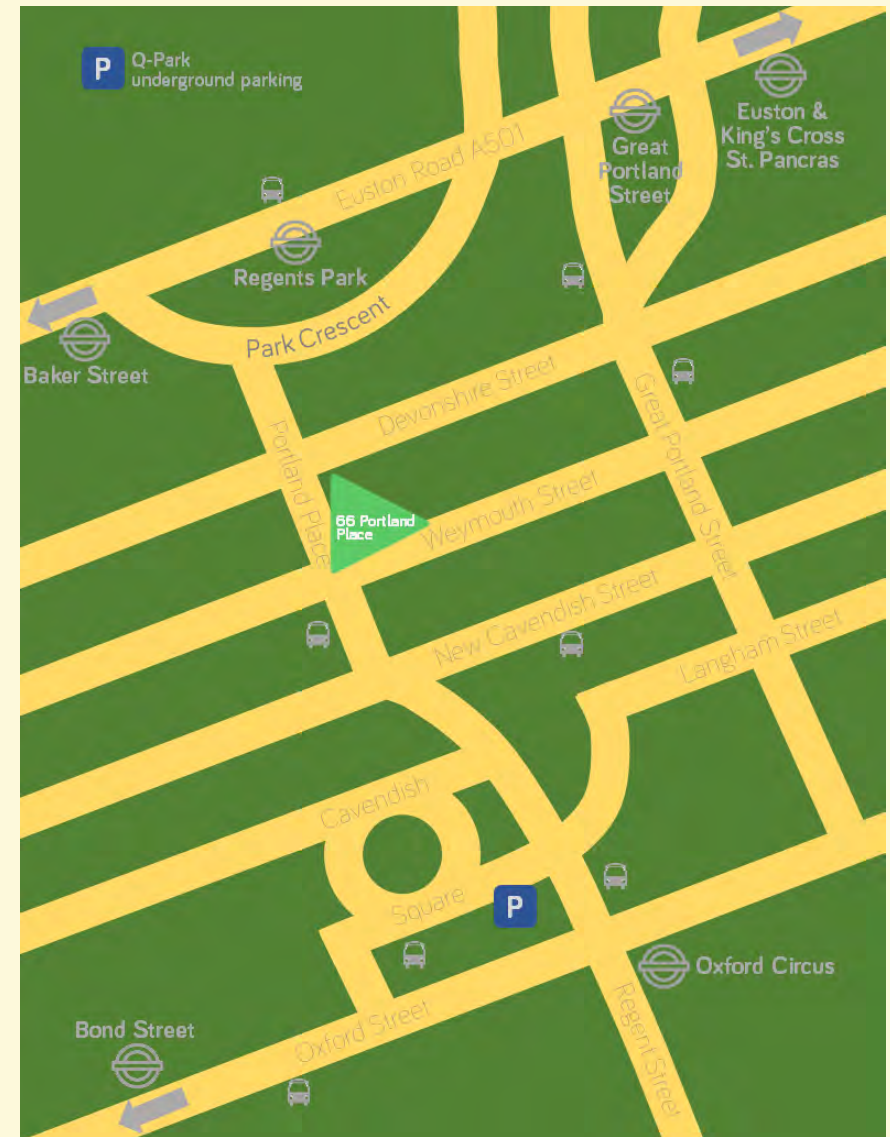
*step-free access at this station

**step-free access available at this station for overground trains only

Many buses service the area.

The closest bus stops are:

- Portland Place (servicing routes 88, 453 and N18)
- Regent's Park (servicing routes 18, 27, 30, 205, N27 & N205)



Hotels

Accommodation for your guests on your to-do list?

We've partnered with some of London's best hotels to offer you preferential rates at our favourite hotels.

From 5-star luxury hotels, to more price conscious options, we have you covered.

Once your party is booked, your Event Manager can help you secure the best rates at the best hotels.



Meet the team

We're always on hand to help make your party the envy of the summer season!



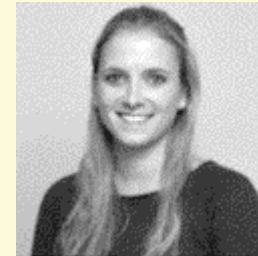
Thomas
Head of Venues



Cindy
Sales Manager



Elisa
Account Manager



Sam
Events Logistics Manager



Laura
Events Operations Manager

Let's get social!



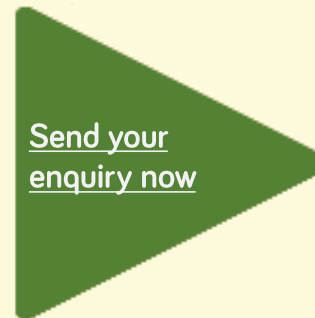
[@RIBAVenues](#)



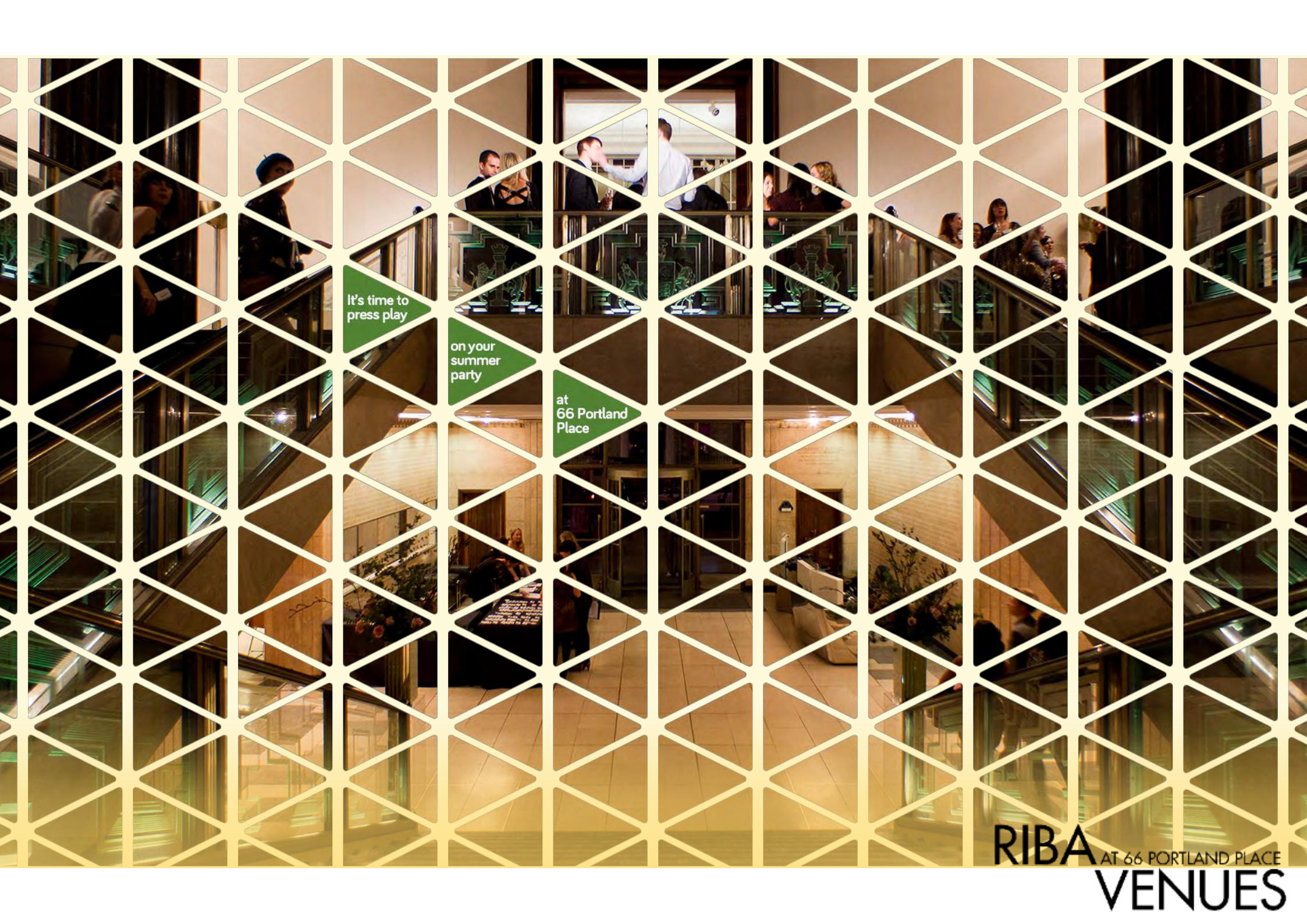
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[Send your enquiry now](#)



It's time to
press play

on your
summer
party

at
66 Portland
Place

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