



Audio Visual Services
at 66 Portland Place

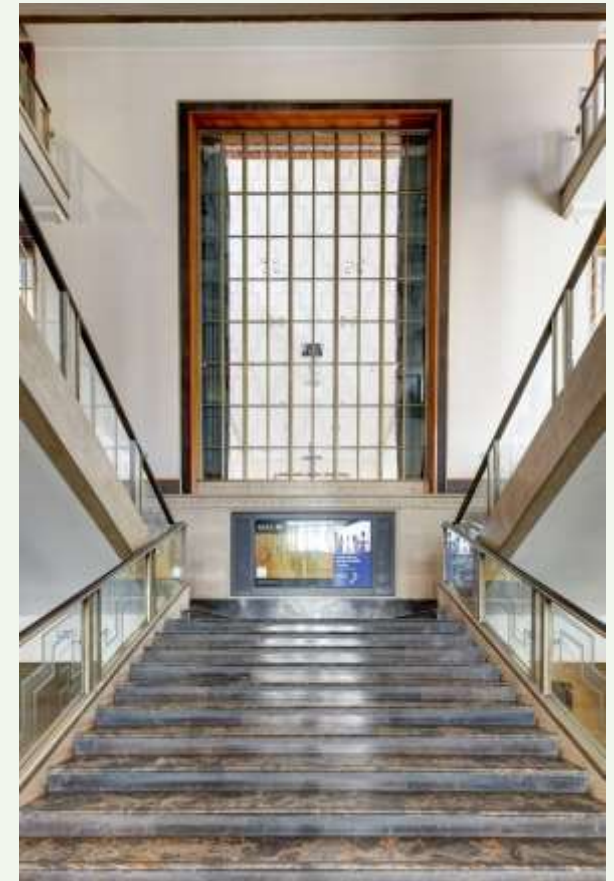
Sounds perfect

Good AV makes events, meetings and conferences come to life.

Our expert in-house AV team, led by James Lovesey, offer a wealth of expertise to make your activity sparkle.

On-hand to support you from start to finish, we offer a range of packages to help keep costs down while offering a wide range of options to fit your needs.

We also offer bespoke AV and IT options. Ask your event manager today to find out more.





AV Packages for Events

The Jarvis Hall Package

Our 284-seat raked auditorium comes to life with the Jarvis Hall Package

Included in this package

- 2 dedicated AV technicians for up to 8 hours
- Full use of our integrated 7.1 Surround Sound system
- Up to 8 radio microphones, with a choice of lapel or handheld
- Two conference lecterns with integrated comfort monitors and microphones
- Use of The Jarvis Hall AV Production Suite
- Seamless switcher/vision mixer
- A Windows PC and Apple Mac show computer for presentations
- A comfort monitor on the stage
- Large HD Projector
- Wireless presentation remote/clicker control with laser pointer
- DMX lighting console including basic stage lighting pre-set states
- Hearing aid Induction Loop covering whole auditorium from third row
- Two relay speakers for the Jarvis Hall Foyer



£2,000 all inclusive

Prices exclusive of VAT
Bespoke AV options also available.
Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

The Jarvis Hall Package

Make the package perfect for you with our extras

Add an extra handheld microphone, up to 10 microphones in total
£50 per microphone

Six custom colour LED Uplighters for the Jarvis Hall Foyer
£500

Projection on the East wall of the Jarvis Hall Foyer
£750

Two relay screens in the Jarvis Hall Foyer
£500

The Full Florence Hall Package

Make our Art Deco ballroom shine with the Full Florence Hall Package
Included in this package

- 2 dedicated AV technicians for up to 8 hours
- Large HD laser projector
- 16:9 projection screen above the heritage carved timber Dominion Screen
- Two laptops for presentations and sound output
- A portable comfort monitor for the stage
- Seamless switcher/vision mixer
- Wireless presentation remote/clicker control with laser pointer
- Up to 6 handheld microphones or headsets
- Sound system with 8 speakers on stands
- Black metal lectern with two lectern microphones
- Eight custom colour LED Uplighters for the Perrycot stone columns
- 4x2m staging on low legs, with skirting



£1,750 all inclusive

Prices exclusive of VAT
Bespoke AV options also available.
Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

The Standard Florence Hall Package

Enjoy top notch AV standards with our Standard Florence Hall Package

Included in this package

A dedicated AV technician for up to 8 hours

Large HD laser projector

16:9 projection screen above the heritage carved timber Dominion Screen

A laptop for presentations or sound output

Seamless switcher/vision mixer

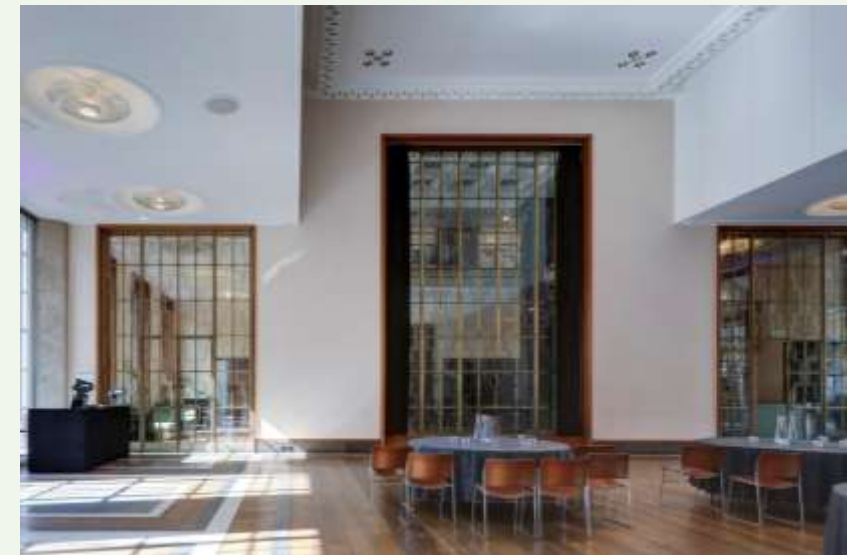
Wireless presentation remote/clicker control with laser pointer

Up to 3 handheld microphones or headsets

Sound system with 8 speakers on stands

Black metal lectern with two lectern microphones

4x2m staging on low legs, with skirting



£1,300 all inclusive

Prices exclusive of VAT
Bespoke AV options also available.
Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

The Entry Level Florence Hall Package

It'll sound great with the Entry Level Florence Hall Package

Included in this package

A dedicated AV technician for up to 8 hours

Large HD laser projector

16:9 projection screen above the heritage carved timber Dominion Screen

A laptop for presentations or sound output

Seamless switcher/vision mixer

A handheld microphone or headset

Sound system with 8 speakers on stands

Wireless presentation remote/clicker control with laser pointer



£1,000 all inclusive

Prices exclusive of VAT
Bespoke AV options also available.
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RIBA AT 66 PORTLAND PLACE
VENUES

The Florence Hall Packages

Make your Florence Hall package perfect with our extras

Perspex lectern, allowing you to attach branding on the front*

£50

Two relay screens

£500

Six custom colour LED Uplighters for the 1st Floor Landing marble columns

£150

*Design, print and install not included
Prices exclusive of VAT
Bespoke AV options also available.
Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

A modern meeting room with a curved white table, blue chairs, and a large blue overlay containing text. The room features a white wall, a white cabinet, and a large window. The ceiling has several recessed lights. The floor is made of light-colored wood. The text is in a yellow, sans-serif font.

AV Packages for Meetings and Conferences

The RIBA Large Meetings Package

Everything you need for your hybrid meetings

Great for up to 12 guests in the room

Included in this package

A 65" portable LED Screens

Large Aver VC 520 Pro with:

HD conference camera

Speaker/phone unit

Two tabletop microphone extensions



£650 all inclusive

Prices exclusive of VAT

Bespoke AV options also available.

Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

The RIBA Small Meetings Package

Everything you need for your hybrid meetings

Great for up to 6 guests in the room

Included in this package

A 65" portable LED Screens

Small Aver VC 520 Pro with:

HD conference camera

Sound bar



£500 all inclusive

Prices exclusive of VAT

Bespoke AV options also available.

Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

The RIBA Conference Package

Everything to make your conference pitch perfect

The Wren Room & RIBA Gallery only

Included in this package

A dedicated AV technician for up to 8 hours

Allen & Heath QU16 sound desk

Two or four speaker sound system, depending on requirements

Two laptops for presentations and sound output

Seamless switcher/vision mixer

Two 65" portable LED Screens

Up to 4 handheld microphones or headsets



£750 all inclusive

Prices exclusive of VAT
Bespoke AV options also available.
Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

The Stage Lighting Add-on

Shine a light on your event with our Stage Lighting add-on
Florence Hall & RIBA Gallery only
Included in this package

A dedicated lighting technician to set up and operate your lighting

Focusable white wash general state lighting

Four Source 4 Junior profile spots

A DMX Control unit

Two Alpha Power packs

Two T Lighting stands



£450 all inclusive

Prices exclusive of VAT
Bespoke AV options also available.
Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

The RIBA Recording Package

Our experts take all the work out of recording your event

Included in this package

- A dedicated videographer for up to 8 hours
- A professional Panasonic UX180 4K camera
- Atem Mini Extreme ISO vision mixing desk
- An events & control show computer
- Video production software and hardware
- A copy of all video footage
- Please note post-production video editing is not included



£450 all inclusive

Prices exclusive of VAT
Bespoke AV options also available.
Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

The Live Streaming Recording Package

Reach even more people with our live streaming package

Included in this package

A dedicated videographer for up to 8 hours

Two professional Panasonic UX180 4K cameras

Atem Mini Extreme ISO vision mixing desk

Two events & control show computers

Dedicated hardwired network cable

Video production software and hardware

Dedicated hardwired network cable

Please note you will need to provide an online platform, such as Zoom or Microsoft Teams, for us to stream your event on



£750 all inclusive

Prices exclusive of VAT
Bespoke AV options also available.
Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

A modern meeting room with a round table, white chairs, and a large screen displaying 'RIBA AT 66 PORTLAND PLACE VENUES'. The room is well-lit and features a wooden door and framed artwork on the walls. The table is set with water bottles, glasses, and a small potted plant.

AV Package Extras

The Extras

Augment your package with our extras

Please note these extras are only available when a package has been booked

High-speed WiFi for all attendees

50Mbps, burstable to 100Mb

£200

Bespoke high-speed WiFi for all attendees with custom SSID network name

50Mbps, burstable to 100Mb

£450

Additional technician

£450

Additional technician hours, before 8am or after 11pm

£100 per hour

An additional handheld, lapel or headset microphone

£50

Interactive catch box radio microphone

£100

Small monitor speaker for simple vocals or sound input

£65

Large monitor speaker for simple vocals or sound input

£100

Event audio recording

£65

A laptop for presentations or sound output

£150

65" portable LED screen

£300

Portable comfort monitor

£200

Wireless presentation remote/clicker control with laser pointer

£65

Florence Hall background music and one handheld microphone

Only available when used as a hospitality area in conjunction with the Jarvis Hall.

Please note you will need to provide music to be played.

£150

Prices exclusive of VAT

Bespoke AV options also available.

Ask your Event Manager to find out more.

RIBA AT 66 PORTLAND PLACE
VENUES

The Extras

Augment your package with our extras

Please note these extras are only available when a package has been booked

Six custom colour LED Uplighters

£150

Eight custom colour LED Uplighters for the Perrycot stone columns in the Florence Hall

£150

Black metal lectern

£35

Black metal flat top lectern

£35

Perspex lectern, allowing you to attach branding on the front*

£50

1x1m staging unit

£100

Grand piano hire and tuning

Please note pianist is not included. We can recommend a great pianist.

£400

Move the grand piano to the Florence Hall, hire and tuning

£1,750

13A extension cable

£5

Large TV screen picture-in-picture on main staircase

Up until 5pm

£500

Array of three TV screens on main staircase

From 6pm

£500

Portrait screen in reception area

£300

Save when you pick both
main staircase screen extras
£850

*Design, print and install not included

Prices exclusive of VAT

Bespoke AV options also available.

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