

## 9. Entrances

### Identification, signage and approach

- 9.1** Is the principal entrance (or entrances) accessible to everyone? [ ]
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- 9.2** Are alternative accessible entrances available for everyone to use? [ ]
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- 9.3** Is the entrance easy to find and positioned logically in relation to the approach route? [ ]
- Are entrance doors clearly distinguishable?
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- 9.4** Are any alternative accessible entrances clearly signed from the edge of the site and from the principal entrance? [ ]
- Do they incorporate the International Symbol of Access?
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- 9.5** Are all entrances clearly signed and visible from approach routes? [ ]
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- 9.6** Is a level area provided immediately in front of all accessible entrances? [ ]
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- 9.7** Are structural supports clearly identified? [ ]
- Are they positioned away from pedestrian access routes?
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- 9.8** Is weather protection provided? [ ]
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- 9.9** Is there a clear view in from outside to aid orientation? [ ]
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- 9.10** Are outward-opening doors adequately guarded or recessed? [ ]
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- 9.11** Are revolving doors supplemented with an adjacent swing door? [ ]
- Is a swing door clearly visible?
  - Is it always available?

### Threshold and surfaces

- 9.12** Is the entrance door threshold flush or with minimal upstand and gradual change in level? [ ]
- Are adjacent floor finishes firmly fixed?

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**9.13** Are drainage channels adjacent to door thresholds flush with adjacent surfaces? [ ]

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**9.14** Are thresholds to internal doors flush with floor finishes on either side? [ ]

- Are edges of floor finishes firmly fixed?

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**9.15** Does the entrance matting extend sufficiently into the building? [ ]

- Is it of a suitable, non-compressible material?
- Is it firmly fixed (loose-laid mats avoided)?
- Is the surface flush with adjacent floor finishes?

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### Entrance lobbies

**9.16** Is the lobby large enough to allow people to move clear of one door before negotiating the second? [ ]

- Is it arranged for straight through travel?

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**9.17** Do double-swing doors enable travel in both directions? [ ]

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**9.18** Are lobbies with single-leaf doors large enough? [ ]

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**9.19** Does the inner lobby door meet the same criteria as the entrance door? [ ]

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**9.20** Is lighting designed to provide gradual transition between exterior and interior? [ ]

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**9.21** Does full-height glazing incorporate manifestations for safety and visibility, providing contrast when viewed from either direction? [ ]

- Are there minimal reflections?

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**9.22** Are projections into the access route minimised? [ ]

- Are they adequately highlighted? Or guarded where unavoidable?

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### General observations:

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