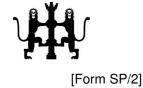
Royal Institute of British Architects



STATEMENT OF PARTICULARS: JCT or other Main Building Contract

This form is to be completed by or on behalf of the applicant/s and returned with the completed Application Form and Administration Fee (see RIBA Procedure Note).

This column to be completed Name and address of EMPLOYER: Name and address of 2. MAIN CONTRACTOR: Name and address (and file reference) of Solicitors/Agent (if any) acting on behalf of Main Contractor: 4. Name and address of SUB-CONTRACTOR: Name and address (and file reference) 5. of Solicitors/Agent (if any) acting on behalf of Sub-Contractor: Name and address of ARCHITECT (or Contract Administrator/Supervising Officer) appointed by Employer (and name of quantity surveyor and/or consulting engineer where relevant): Description and location of 7. Sub-Contract work: Amount of Sub-Contract Sum: 8. 9. Brief outline of the matter(s) in dispute (e.g. quality of workmanship; claim for extension of time) stating which party is the Claimant and which party is the Respondent: Tick box if a matter in dispute has been the

cont...

subject of adjudication (for RIBA records)

This column to be completed

		This column to be completed
Approximate sum of money in dispute:	10.	
Preferences as to venue for arbitration hearing: (a) Main Contractor	11.	(a)
(b)Sub-Contractor		(b)
Title of Contract Form (if applicable): In the case of a JCT Contract (see Procedure Note) state the particular edition and date of revision of the contract form which applies. In other cases a copy of the arbitration agreement or contract containing it should be supplied.	12.	
State whether or not the contract was signed by (or on behalf of) both parties:	13.	
If a unilateral application, confirmation that (a) the contract/arbitration agreement provides for the President RIBA to appoint an arbitrator, and	14. (a)	
(b) a written request* to concur in the appointment of an arbitrator specifying the matter in dispute has been given direct to the other party: * A copy of the notice of arbitration and of the reply (if any) should be attached (for RIBA records). In the case of a JCT Contract, or similar, any notice by the Contractor should be given to the Employer, not the Architect.	(b)	
In the case of a JCT Contract (a) confirmation that 'practical completion' has occurred	15. (a)	
(b) confirmation that arbitration on the dispute may be opened under the relevant provision:	(b)	
(c) and (d) DELETE as appropriate	(c)	The JCT Arbitration Rules (1988) APPLY / DO NOT APPLY The Construction Industry Model Arbitration Rules
	(d)	The Construction Industry Model Arbitration Rules APPLY / DO NOT APPLY
Confirmation that all the requirements of the contract or agreement concerning opening an arbitration have been fulfilled:	16.	
Name(s) and address(es) of any other party(ies) in related arbitral proceedings on the same project:	17.	
This Statement of Particulars submitted by:	18.	
Date:	19.	

Footnote: See Note (1) of RIBA Procedure note AP/1 in a case where a Sub-Contractor is making an application in the name of the Main Contractor.