



Royal Institute of British Architects

[Form SP/5]

STATEMENT OF PARTICULARS: Client and Architect

This form is to be completed by or on behalf of the applicant/s and returned with the completed Application Form and Administration Fee (see RIBA Procedure Note).

This column to be completed

Name and address of CLIENT:	1.	
Name and address (and file reference) of Solicitors/Agent (if any) acting on behalf of Client:	2.	
Name and address of ARCHITECT:	3.	
Name and address (and file reference) of Solicitors/Agent (if any) acting on behalf of Architect:	4.	
Brief outline of the matter in dispute stating which party is Claimant and which party is Respondent: Tick box if the matter in dispute has been the subject of adjudication (for RIBA records) <input type="checkbox"/>	5.	
Approximate sum of money in dispute:	6.	
Preference as to venue for arbitration hearing:	7.	

cont...

This column to be completed

<p>In the case of a form of agreement published by the RIBA, state the particular form e.g. CE/95. <u>In other cases a copy of the arbitration agreement or contract containing it should be attached.</u></p>	<p>8.</p>	
<p>If a unilateral application, confirmation that (a) the contract/arbitration agreement provides for the President RIBA to appoint an arbitrator, and (b) a written request* to concur in the appointment of an arbitrator specifying the matter in dispute has been given to the other party:</p> <p>* A copy of the notice of arbitration and of the reply, if any, should be supplied (for RIBA records).</p>	<p>9. (a) (b)</p>	
<p>This Statement of Particulars submitted by:</p>	<p>10.</p>	
<p>Date:</p>	<p>11.</p>	