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| Incorporated by Royal Charter No: RC000484  Registered Charity Number 210 566  VAT Registration Number 232 351 891 |

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FORM OF APPLICATION FOR APPOINTMENT OF PERSON TO ACT AS MEDIATOR

**I/We hereby apply** to the RIBA for the nomination of a person to act as Mediator and enclose the following:

* A signed copy of this Application Form
* Proof of payment of the Administration Fee\* (£300 Incl VAT) by BACS transfer to:

Account name Royal Institute of British Architects

Bank address Barclays Bank, 1 Churchill Place, London, E14 5HP

Sort Code 20-00-00

Account Number 93846695

IBAN GB65 BARC 20000093846695

SWIFT Code BARCGB22

**REFERENCE: MED<Contact surname applicant>**

STATEMENT OF PARTICULARS

|  |  |
| --- | --- |
| Name and address of applicant:  Click here to enter text.  Telephone: Click here to enter text.  Email: Click here to enter text. | Name and address of other party:  Click here to enter text.  Telephone: Click here to enter text.  Email: Click here to enter text. |

Signed…………………………………………….. Signed …………………………………

Print Click here to enter text. Print Click here to enter text.

Date: Click here to enter text. Date: Click here to enter text.

Brief outline of the matter in dispute:

Click here to enter text.

Where the dispute has arisen (location):

Click here to enter text.

DISCLAIMER

The RIBA, its servants or agents, shall not be liable for anything done or omitted in respect of this application unless the act or omission is shown to have been in bad faith and shall not be liable for anything done or omitted by any person nominated, his servants or agents, whether in the discharge or purported discharge of his functions as mediator or otherwise.